**EMERGENCY ACTION PLAN**

**DEALER**

**STREET**

**CITY, NY 14000**

**(716) 000-0000**

* **In the event of emergency, employees are alerted by the sound of a Whistle**
* **In the event of fire or other emergency, ALL employees/customers shall evacuate immediately by means of the nearest available marked EXIT, then CALL 911**
* **Employees are not authorized to use any portable fire extinguisher that may be present to fight incipient stage fires. Evacuate immediately, then CALL 911**
* **No employees are assigned to perform medical or rescue duties during emergency evacuation situations, CALL 911**
* **Employees and customers are to gather in the rear of the building near the dumpsters**
* **After an emergency evacuation, the procedure for accounting for all persons is: ALL employees/customers are to report the Service Manager. Service Manager will report any missing persons to first responders**
* **For more information contact the Service Manager (716) 000-0000**