

Visit NFADA.com and click the "SDS Access" button in the upper right. When the database opens, copy the link at the top of the page.



On the desktop, right click anywhere then click "Show more options"



Next, hover over "New" then click "Shortcut"

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Reate Shortcut	
What item would you like to create a shortcut for?	
This wizard helps you to create shortcuts to local or network programs, files, folders, computers, or Internet addresses.	
Type the location of the item:	
>rtal.com/chemicals/sds_employee_access/NJzG68ZltkqWKiDQ3cjqw Browse	
Click Next to continue.	
Next Next	Cancel

Past the link on the location line then click "Next"



Name the shortcut "SDS Access" then click "Finish"



You will see an icon on your desktop, most likely the logo of the browser you are using.



Right click on the icon then click "Properties"



Click "Change Icon" then click "Ok"

General	Web Document Carbonite Se	curity Details Prev	ious Versions
	SDS Access		
	Change Icon	×	
URL:	Look for icons in this file:	30	jqw
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Visits:	Select an icon from the list below:		
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Click the tombstone shaped icon with the green + (or whichever Icon you choose, as long as it's the same on every computer in the dealership and every employee knows what it is) then click "Ok"

Click "Apply" then click "Ok"

The icon on your desktop will look like the one above. Please test the icon by double clicking; the NFADA SDS Master Database will open. Please install the shortcut on any and/or all computers in your dealership.